

AIDA COMMITTEE MEETING

FRIDAY 2 MAY 2014

MINUTES

1. PRESENT

Barbara Fletcher, Mary-Jane Gething, Ian Godfrey, Gary Johnson, Peter McPhee, Charlotte O'Loughlin, Lecki Ord and Frieda Wachsmann

2. APOLOGIES

Charlotte Allen, Angela Berry, Annette Comte and Anne Porter

3. SPECIAL ITEMS

Charlotte O'Loughlin was welcomed to her first committee meeting.

4. MINUTES OF LAST MEETING

Motion moved "that the Minutes of the last meeting be accepted"

Moved by: Gary Johnson

Seconded by: Lecki Ord

5. BUSINESS ARISING

(a) AIDA Web Page

MJG advised that the information about the AIDA AGM, Community Forum and the New Rules will be updated on the website. The AGM documents (Agenda, Minutes, President's Report, Financial Report and finalised new Rules) will be uploaded. The photo of BL and BF taken at the AGM will be used to illustrate the AGM report. A link to the Tourism & Traders Association has been added. MJG will continue to update the website while she is in England. It was agreed that the Web Page item be moved to the end of the Agenda of each committee meeting for discussion of any events or issues that should be announced or reported on the website. MJG will need to be supplied with information and images (horizontal format) for uploading to the web site.

ACTION: MJG/committee

(b) Questionnaire/Privacy Act

A meeting has been arranged for 1 hour on Monday 19th May – attendees to be BF, LO, GJ and IG from AIDA, Stephen Wall, Chris Pyke and Kate Sullivan from SCS. The Agenda includes privacy/questionnaire, older persons' housing and issues regarding responses from council officers re Painkalac Lane. Steven Wall needs to be asked whether council still endorses their own policy on the laneway.

ACTION: BF / GJ

(c) Hardware Store /Restaurant (83 /85 GOR)

The various issues (signage, blue metal, petrol bowsers and storage tanks) will be put on the agenda for the upcoming meeting with Sunil Bhalla. In particular need to ask them to initiate any formal processes required to secure Painkalac Lane as a public road.

(d) Survey Monkey

IG and GJ have been identifying issues with Survey Monkey during a practice run constructing a test survey on the Painkalac Valley fence. Such issues include confidentiality, possibility of multiple survey responses by same individual on different computers, family members not being able to have two "votes" if they only have one computer. The committee discussed the purpose and use of such surveys i.e. how the results would be reported. GJ and IG will finalise the fence survey and send the link to committee members for a test run.

ACTION: IG / GJ

(e) Professional Indemnity and Public Liability

Appointment to be arranged with Harwoods. Discussion deferred to next meeting.

ACTION: BF / GJ

(f) Attendance of Robyn Lucas at AIDA Committee Meeting

To be followed up.

ACTION: BF

(g) Western Coastal Board

No one was free to attend the Western Regional Coastal Plan Scoping Workshop on 10/4/14.

(h) AIDA Table at General Store on Saturday 19/4/14

The AIDA table was generally thought to be a success – many copies of the “Blink and its gone” leaflet and the updated Policy & Aims brochure (both of which included a membership form) were handed out and seven memberships were filled out on the spot. It was agreed to repeat the AIDA Table in November on Cup Day weekend. Nan McNab has asked for copies of the blink leaflet and the brochure for her files. BF will arrange this.

ACTION: BF

(i) AGM

The AGM was also agreed to have been a success, despite having to hurry it through before the Community Forum. The provision of a short verbal summary of the President’s Report (with the full report to be published in the newsletter and on the website) was judged well worth continuing in future years. It was agreed that the AGM Minutes and supporting documents will be accessible to the public on the website, rather than in the password-controlled “Committee Business” section. MJG needs electronic copies of the documents distributed at the meeting i.e. the Agenda, President’s Report, Financial Report, and the document explaining the background to the new Rules and the proposed changes.

ACTION: BF/AP/IG

(j) Community Forum

The forum was also a success, with approximately 80 attendees, although it was a disappointment that Dave Morton (representative of the CFA) was unable to attend. It is hoped that Libby Mears will agree to organize another forum next year – the school has asked to be involved next year. With regard to a continuing relationship with Tourism & Traders, it was agreed that coordination between the two groups should be issue based, rather than involving reciprocal attendance at each other’s committee meetings.

(k) Barwon Water

GJ will attend the public session at the Community Hall tomorrow (May 3rd) and take notes for circulation. In particular he will ask about the timing of the final costing of the pipeline option relative to the final decision. In response to a letter from Vicky McKay inquiring about AIDA’s position on the pipeline, BF noted that AIDA planned to survey the members once all the information was in. IG and GJ are attempting to construct a survey but there seems to be some technical issues. An alternative option would be to suggest that members use Barwon Water’s feedback link to have their voices heard.

(l) Long Vehicle Parking

MJG noted that she had had no response from Matt Taylor (or the shire councilors or officers) re receipt of AIDA’s submission. BF will contact Matt Taylor about this.

ACTION: BF

6. CORRESPONDENCE REPORT

Motion “that the Correspondence Report be accepted”

Moved by: Barbara Fletcher

Seconded by: Gary Johnson

7. FINANCIAL REPORT

IG presented the financial report. There were no questions.

Motion “that the Financial Report for April be accepted”

Moved by: Ian Godfrey

Seconded by: Frieda Wachsmann

8. MEMBERSHIP REPORT

The Membership Report was noted.

Applications for membership have been received from Beverley and Andrew Baugh, Adrienne Clarke, David Dickinson and Sandy Cocks, Dougal Gilmour and Gail Timmers, Katherine King, Ann Le Lievre, Charlotte O'Loughlin and Wade Byrnes, Michael Rogers-Wilson, David & Anthea Tomkins, Greg and Deborah Wallace, Susan White & Nola White. There were no objections to the applications.

Motion "that the above list of applicants be accepted as members"

Moved by: Lecki Ord

Seconded by: All Committee members

9. GENERAL BUSINESS

(a) Planning

(i) 45 Great Ocean Road, Aireys Inlet (the Pub) – the application is to amend their liquor permit on an extra 10 m width on two sides of the building.

(ii) 3 Gilbert St, Aireys Inlet – they are not hooking up to town sewerage, set backs and heights are all OK

(iii) 7 Brent Ave, Aireys Inlet – an application for a substantial deck, no problems

(iv) 13 Yarringa Rd, Fairhaven – Existing 2011 approved plans by architects Fender Katsalidis now being revised by a different architect – no problems

GJ advised that no objections were lodged.

(b) Election of Secretary

IG's summary of the numerous specific roles of the AIDA Secretary was discussed and it was agreed that the roles would be divided up. The legal role of Secretary will involve preparing meeting agendas and minutes, as well as annual returns and related official forms. There being no candidates for this role amongst those present, BF will ask Annette Comte if she would agree to undertake this role.

ACTION: BF

In the meantime Mary-Jane Gething will assume the role and, with the assistance of Ian Godfrey, submit the Annual Return and registration fee by the required deadline of 20th May.

ACTION: MJG/IG

Subject to a formal motion at the next committee meeting, the remaining roles are to be delegated to other committee members as follows:

Correspondence Secretary and assisting the Treasurer – Anne Porter

Membership Secretary – Lecki Ord

Archivist – Peter McPhee

(c) AIDA Annual Return

The annual report and accompanying documentation are due for submission on May 20th. Anne and Ian have filled out most of the form, excepting the section for appointment of MJG as (temporary) Secretary. MJG and IG will meet to complete the process.

ACTION: MJG/IG

(d) Review of Bank Signatories

Two signatories have to sign every cheque. The current signatories are AP, IG and BL. It was decided to increase the number of signatories. BF, GJ and AC will be added to replace BL.

ACTION: IG

Motion "that a new authority be approved that replaces any previous authority and that IG, BF, AC, AP and GJ be the new signatories with any two to sign"

Moved by: Ian Godfrey

Seconded by: Peter McPhee

(e) Setting Priorities for 2014-2015

PMcP suggested that rather than utilizing the watch list at the end of the Minutes, a new template should be designed for a table with headings such as Issue, Objectives, Time Frame, Responsible Person(s), Status.

PMcP will draft the template and circulate to the committee.

ACTION: PMcP

(f) Unfinancial AIDA Members

BF circulated lists of subsets of the uf members for committee members to telephone.

(g) Painkalac Footbridge – Safety Issues

BF will contact Sunil.

(h) Newsletter

ACTION: BF

The June edition needs to be started in May. Items suggested for the June Newsletter are:

- President's report BL
- BL's retirement tribute (with one of Gary's very nice photos, please) - or does it appear in the President's report?
- Fire hazard reduction along the GOR with photos GJ (already received)
- Report on Community Forum LibbyM/BL?
- Adoption of new rules (for those who didn't attend the AGM) IG?
- New committee - list with contact details or should we just update the website?
- Upcoming SCS Structure Plan for Aireys Inlet IG/GJ
- Other suggestions made at the meeting were:
 - Aireys as a walking town – slow tourism MJG
 - AIDA's submission to the Fed Gov Black Spot Telecom program GJ
 - Rural Zones IG
 - 10 and 20 years IG

The proposed due date for articles and photos is 23/5/14.

ANY OTHER BUSINESS

(a) Lachlan Richardson's email via website with query re wording in President's Report indicating the attendance of an AIDA representative at GORCC meetings. GJ has already spoken to LR about this to inform him that the reference was to an AIDA member being on a GORCC community reference group.

(b) GJ reported on the GORCC draft masterplan for Aireys to Eastern View and noted that the possibility of provision of a toilet at Eastern View was not supported.

10. NEXT MEETING - FRIDAY 6 JUNE 2014 AT 7.30 PM

The meeting closed at 10.15 pm

COMMITTEE MEMBERS' ABSENCES

May 2014	Angela Berry and Anne Porter
July/August/September/October 2014	Mary-Jane Gething
September/October 2014	Ian Godfrey and Lecki Ord
September/October 2014	Charlotte O'Loughlin
October 2014	Barbara Fletcher and Angela Berry
November 2014	Anne Porter

WATCHLIST

- GJ Mobile Coverage drop outs especially on Code Red days
- GORCC/SCS – To await proposal of the Liberal Party State Council to dissolve GORCC and to have the Shire manage GORCC lands.
- Older Persons Housing Project – Follow up Council's decision re the project
- 33 Great Ocean Road – Ensure that the development is started and used as per the Council's instructions.
- Step Beach Car Park – GORCC draft plans to be made available to AIDA/Community
- Weeds to Mulch Program and fire amelioration
- Parking overlap and traffic counts
- Result of investigation of community hall, school and pub as "safer places" for Aireys Inlet
- Small Town Transformations

- Bushfire Planning Provisions / ISIS Report
- Fairhaven/Precinct 1 Questionnaire (awaiting Sunil Bhalla's attendance at AIDA Meeting)
- AIDA Table at General Store on Cup Day