

AIDA COMMITTEE MEETING

FRIDAY 4 JULY 2014

MINUTES

1 PRESENT

Charlotte Allen, Angela Berry, Barbara Fletcher, Ian Godfrey, Gary Johnson, Peter McPhee, Lecki Ord, Anne Porter, Frieda Wachsmann

2 APOLOGIES

Annette Comte, Mary-Jane Gething, Charlotte O'Loughlin

3 MINUTES OF LAST MEETING

Motion moved `that the Minutes of the last meeting be accepted'

Moved by Gary Johnson

Seconded by Peter McPhee

4 BUSINESS ARISING

(a) Questionnaire/Privacy Act and Older Peoples Housing (OPH)

Awaiting a response and documentation from Stephen Wall. BF to follow up next week.

GJ advised that a letter drop to 250 mailboxes at the AI Post Office would cost \$45.

ACTION: BF

(b) Survey Monkey

No use for Survey Monkey was identified for the coming month.

(c) Professional Indemnity and Public Liability

BF followed up the recommendation from last meeting to view the "Our Community" website (www.ourcommunity.com.au) and had discussion with several parties including EDO, VCOSS and Harwood Solicitors. Legal advice from Harwood's was that Liability of Officials (Directors and Officers Liability) which covers individual directors if they are sued for negligence, either through public statement or within procedural actions (VCAT, planning objections) is now highly recommended because of changes to State Legislation. Public Liability is indemnified through the Hall insurance.

The new *Associations Incorporation Reform Act 2012* means there is liability for committee members. If sued for a certain amount, an individual may have to pay a portion of the overall amount. The committee needs to decide the risk for its officers and committee members. Although an individual is liable if they make a statement which is outside of the AIDA Rules, it is more likely that the committee is made liable. As a ballpark figure the cost of insurance is \$1000 for \$5m liability.

The committee discussed the risk for officers and committee members and agreed to consider the Directors and Officers liability insurance for AIDA.

BF to seek firm quote through broker recommended through Our Community – Andrew Marshall – for both \$2M and \$5M cover for Directors and Officers Insurance and FW to also get same through another agency prior to next meeting.

ACTION BF/FW

(d) Election of Secretary and Delegation of Roles

Delegation of the secretarial roles was discussed further. BF suggested that in lieu of someone offering themselves for the secretarial role that

AIDA could employ someone to do the job of setting the agenda, taking the minutes and sending them out. The committee felt this was not a preferred option and instead it was suggested that the taking of minutes could be done by all committee members on a rotational basis. BF agreed to draw up a roster

for minute-taking and to bring it to the next meeting.

ACTION: BF

(e) Adoption and Implementation of Action Template

PMcP presented the Action Template for discussion. Areas of responsibility were checked and agreed. PMcP agreed to circulate the template before next meeting.

ACTION: PMcP

(f) Fire Issues

GJ updated the committee on the draft budget submission re Neighbourhood Safer Places for Aireys Inlet. A letter was received from Council indicating that the work we requested be funded as part of the budget process would be done in-house. Specifically mention was made of the Hall.

(g) Painkalac Footbridge

The response from Sunil was noted. GJ advised that the temporary boarding has been replaced with balustrades identical to what is on the rest of the footbridge.

(h) Submission on Power Lines

GJ consulted Barbara Leavesley and they decided not to proceed with a submission on the underground power lines for Eastern View.

(i) Mobile Service `Black Spots`

AC, with GJ's help, submitted AIDA's report to the SCS. Neil Quinn, SCS head of communications, eventually responded to GJ's personal submission on the mobile expansion program and mobile services `black spots`. GJ has expanded on his coverage submission, but has received no acknowledgement to date. It is felt the SCS has a duty of care responsibility to mobile service `black spots` in the area due to the high risk during the fire season. It was suggested by the committee that that this letter should be sent to additional bodies. Following discussion, GJ agreed to send letters to his mobile carrier (Telstra), the member for Corangamite, Sarah Henderson and the Federal Minister for Communications, Malcolm Turnbull to explain that AIDA is concerned that Aireys Inlet and district has not been allocated a high enough priority listing for the mobile `black spot` program as indicated in our local press.

ACTION GJ/ALL

5 CORRESPONDENCE REPORT

To be updated by AP

Motion `that the Correspondence Report be accepted`

Moved by Anne Porter

Seconded by Gary Johnson

All agreed

6 FINANCIAL REPORT

IG presented the Financial Report and advised that with the new Rules the Secretary must be listed as a signatory. It was noted that two of the signatories needed to be identified: (LO has been done) and in order for FW's signature to be registered she needs to be `identified` at any CBA branch.

Motion 1 `that the Financial Report for June be accepted`

Moved by Ian Godfrey

Seconded by Peter McPhee

All agreed

Motion 2 `that the term deposit be rolled over for a further term of 12 months.`

Moved by Ian Godfrey

Seconded by Lecki Ord

All agreed

7 **MEMBERSHIP REPORT**

Motion: 'that Max and Beryl Goddard are accepted as members.'

Moved by Lecki Ord

Seconded by Anne Porter

All agreed

8 **GENERAL BUSINESS**

(a) **Planning**

GJ advised no objections were lodged in relation to the following planning applications:

(i) 26 & 28 Phillip Street – a 2-lot re-subdivision and creation of carriageway easement. No issues.

(ii) 106 Great Ocean Road, Aireys Inlet (near corner of GOR and Painkalac Court) – construct alterations and extensions to existing dwelling – a 4th bedroom, ensuite and rumpus room. Plot ratio OK, single storey, coverage ok.

(iii) 531 GOR (Mogg's Creek) - alterations and additions to existing dwelling. No design response or commentary – setback just 2m from western boundary and 3.25 m setback at 2nd storey. Otherwise complies. No issues.

(b) **Communication Strategy/Plan**

CA discussed the idea of a Communication Protocol for who is to communicate/respond on behalf of AIDA and with what authority. It was agreed CA should proceed to draft a Communication Protocol, circulate and present for further discussion at our next meeting.

(c) **Fire issues - Community Fireguard**

GJ reported that Barbara Leavesley, as one of her CFG projects, is working to identify a place where people could go when they leave AI on a high-risk day and have nowhere else to go. A good prospect is the pavilion associated with the sporting field at the Shire offices in Torquay.

A second CFG initiative is to encourage the Shire to further reduce the bushfire hazard within our townships by reducing the fuel load. GJ outlined some of the approaches that have been tried as pilot studies in the Shire – compulsory elimination of woody weeds by owner; notice to ratepayer that the Shire will dispose of woody material dragged and piled at the roadside; and provision of tools to a community to cut woody weeds down and pile them at the roadside for the Shire to deal with.

GJ raised these issues to see if AIDA might like to get involved at some stage as they did with the draft budget submission.

(d) **Management AIDA Notice Board**

CA to include this in her Communication Protocol.

ACTION-CA
ACTION CA

(e) **AIDA Web Page**

Nothing to add.

9 **ANY OTHER BUSINESS**

(a) GJ reported that he'd been in touch with the government's Digital Enterprise Program, which provides free group training and face-to-face support for small-to-medium enterprises and not-for-profit organisations to help improve the way they do business and deliver services online. GJ advised that James Crook will come along to review the AIDA website.

(b) IG noted that the Terms of VicSmart will be published in early September. They are substantially similar

to the draft but not the same, including streamlining the planning process to allow an officer to be the authority. IG to make an analysis following publication.

- (c) BF advised that AIDA's submission on 'Long-vehicle parking' has gone into the draft document almost verbatim.

NEXT MEETING - FRIDAY 1 AUGUST **PLEASE NOTE 6.30PM START - SUNIL BHALLA TO ATTEND PRIOR TO AIDA MEETING**

BF confirmed Agenda:

- 1 Freestones – Painkalac Lane
- 2 Painkalac pathway – what will it be?
- 3 Roundabout at Anglesea
- 4 Plans at the Top Shops and toilet.

COMMITTEE MEMBERS' ABSENCES

July/August/September/October 2014
September/October 2014
September/October 2014
October 2014
November 2014

Mary-Jane Gething
Ian Godfrey and Lecki Ord
Charlotte O'Loughlin
Barbara Fletcher and Angela Berry
Anne Porter

WATCHLIST

- GJ Mobile Coverage drop outs especially on Code Red days
- GORCC/SCS – To await proposal of the Liberal Party State Council to dissolve GORCC and to have the Shire manage GORCC lands.
- 33 Great Ocean Road – Ensure that the development is started and used as per the Council's instructions.
- Weeds to Mulch Program and fire amelioration
- Bushfire Planning Provisions / ISIS Report
- Fairhaven/Precinct 1 Questionnaire (awaiting Sunil Bhalla's attendance at AIDA Meeting)
- AIDA Table at General Store on Cup Day